

## Delegated Decision Notification (DDN)

This form is used both to give notice of an officer's intention to make a key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended to be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

<b>Lead director<sup>i</sup>:</b>	Director of Communities and Environment
<b>Subject<sup>ii</sup>:</b>	Creation Agreement and Diversion Orders for Paths Morley Path Nos. 75 and 112 and Creation Order for new bridleway on route of Morley Footpath No. 113
<b>Decision details<sup>iii</sup>:</b>	<p>The Natural Environment Manager authorised the City Solicitor:</p> <p>a) to enter into a Public Path Creation Agreement with the landowner in accordance with Section 25 of the Highways Act 1980 to upgrade the whole of Morley Public Footpath No. 112, and part of Morley Public Footpath 75 to bridleway, shown A-B and C-D on the applicants "Plan 2" (Background Document A); and to create a new public bridleway, with a width of three metres, between points E and F on Plan 2</p> <p>b) to make and advertise a Public Path Diversion Order in accordance with Section 257 of the Town and Country Planning Act 1990, in respect of a bridleway shown on the applicant's "Plan 3", (Background Document B), and to include three lengths of new public footpath linking to New Lane, as shown in Background Document C,</p> <p>c) to make and advertise a Public Path Creation Order in accordance with Section 26 of the Highways Act 1980 to create a public bridleway between the rear of 102 New Lane and Morley Public Bridleway 145, between Points G and H to a width of 3 metres shown on Plan 2 in Background Document A, and as shown in detail on the revised layout in Background Document C),</p> <p>and</p> <p>d) to confirm the Orders, subject to there being no objections or in the event of objections which cannot be withdrawn, for the relevant order or orders to be referred to the Secretary of State, Department of the Environment, Food and Rural Affairs for determination.</p>
<b>Type of decision:</b>	<input type="checkbox"/> Key decision (executive) Is the decision eligible for call-in? <sup>iv</sup> <input type="checkbox"/> Yes <input type="checkbox"/> No Is the decision exempt from call-in? <sup>v</sup> <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Significant operational decision (council or executive <sup>vi</sup> – not subject to call-in) <input type="checkbox"/> Administrative decision (council or executive <sup>vii</sup> – not subject to publication or call-in)
<b>Notice<sup>viii</sup> or call-in (key decisions only):</b>	<p>Date the decision was published in the list of forthcoming key decisions:</p> <p>If not on the list of forthcoming key decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:</p>
<b>Affected wards:</b>	Ardsley and Robin Hood

<b>Details of consultation undertaken:</b>	Executive Member Cllr. Rafique	Date consulted: 1/12/2018	Interest disclosed? <sup>ix</sup> <input type="checkbox"/> Yes Date of dispensation: <input checked="" type="checkbox"/> No
	Ward Councillor Cllrs. Garner, Mulherin & Renshaw	Date consulted: 1/12/2018	Interest disclosed? <input type="checkbox"/> Yes Date of dispensation: <input checked="" type="checkbox"/> No
	Others <sup>x</sup> please specify: Local Access Forum, User Groups, Statutory Undertakers, Local Residents	Date consulted: 1/12/2018	Interest disclosed? <input checked="" type="checkbox"/> Yes Date of dispensation: <input type="checkbox"/> No
<b>Capital injection approval required:</b>	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)		
<b>Capital Injection approval</b>	Name: Title:	Capital scheme number: XXXXX / XXX / XXX Date:	
<b>Contract details (procurement decisions only)</b>	Contract reference number		Contract title
			Supplier
<b>Implementation (key decisions only)</b>	Officer accountable for implementation  Timescales for implementation <sup>xi</sup>		
<b>Contact person:</b>	Claire Tregembo		Telephone number <sup>xii</sup> : 0113 3782875
<b>Decision maker or authorised signatory<sup>xiii</sup>:</b>	 Name: Glenn Gorner		Date: 12/03/2019

<sup>i</sup> The leader of the council may also make executive decisions and should be specified as the lead director where appropriate.

<sup>ii</sup> A brief title should be inserted here. If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list.

<sup>iii</sup> Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

<sup>iv</sup> See the executive and decision making procedure rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant scrutiny board. This includes a decision which has been modified by the decision maker following a recommendation by a scrutiny board after call-in of the earlier decision.

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- v If the decision is exempt from call-in a reason must be provided in the 'notice or call-in' box and in the report. The call-in period expires at 5pm on the 5<sup>th</sup> working day after publication. Scrutiny support will notify decision makers of matters called-in no later than 12 noon on the 6<sup>th</sup> working day.
- vi If the decision would have been a key decision but for an exception set out in article 13.4(b), please refer to the connected key decision in the decision details (either by the title or the reference number).
- vii Administrative decisions do not need to be published on the council's website but this form may be used for internal recording of the decision.
- viii All key decisions should appear on the list of forthcoming key decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.
- ix No member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.
- x This may include other elected members, officers, stakeholders and the local community.
- xi Please include proposed timescales for commencement and / or completion of implementation as appropriate.
- xii Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the council.
- xiii The signatory must be duly authorised by the lead director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.